**Project Meeting Minute 5**

**Project Name:** Debt Risk Analysisand Default Prediction

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| **Date and Time** | **Location** | **Attendees** |
| 1st November, 2024 | Study Room, 333 River Dr, Downtown | * Nerid Tamrakar (0852680) * Prabesh Ghimire (0858773) * Tasiu Oni (0853659) * Pramesh Babu Khadka (0860484) |
| 4th November, 2024 | Room no. R1001, St. Clair College, Downtown |
| 11th November, 2024 | Study Room, 333 River Dr, Downtown |
| 15th November, 2024 | Room no. R1001, St. Clair College, Downtown |

*On 4th and 11th  November 2024, a meeting was held under the guidance of Manjari Maheshwari*

**Agenda Items:**

1. **Detail EDA**: We discussed the purpose and key metrics for each dashboard and divided the EDA among the team members. After the submission of EDA python file by all the members, same was compiled together and discussed the major insights.
2. **Preparation of Preliminary Dashboard**: We decided the visual representation of various trends and insights of dataset and work allocation was done according to the same.

**Members with Job description:**

The detail work allocation of each member is provided below:

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| **Team members** | **Work allocation on EDA** | **Work allocation on Visualization ( Dashboard)** |
| Nerid Tamrakar | * Summarize the dataset * Visualize distribution of numerical variable | Monitoring Overdue |
| Prabesh Ghimire | * Summarize the dataset * Dealing with missing values | Visualizing the Client Distribution with respect to various |
| Tasiu Oni | * Visualize distribution of categorical variable | Lona Loss Provisions across various categories |
| Pramesh Babu Khadka | * Identify outliers | Loan Growth over the years |

**Any additional Notes:**

**Next Meeting date and time:** 19th November 2024, 8 AM